Retailer:
Service Order:#
NMI:
Retailer Use Only

PLEASE PRINT

Application for service – Electrical Works Request (EWR) for new and existing installations

Send completed form by email or mail to Retailer: or Distributor:

I acknowledge the requirements of the relevant Distribution Company have been adhered to and certify the electrical work complies with the Victorian Service & Installation Rules and the Electricity Safety Act and Regulations. I also acknowledge the initial connection will not be connected without a Prescribed Certificate of Electrical Safety and that I am responsible for any associated Distribution Company charges unless the Retailer has accepted all charges.

Work site address

Customer or business name Ph # / Mb #:

Site Type: Factory ☐ Suite ☐ Tenancy ☐ Shop ☐ Other:

Unit / Floor / Shop Street number Street Name

Lot Suburb Existing meter number

Has contact been made with Projects Group? Yes ☐ No ☐ Project number

Name of person at Distributors Projects Group to contact

Description of All Works (including coincidental works taking place) (PLEASE PRINT)

CES No.

Work requirements

Premise type

- Commercial / Industrial ☐
- Residential ☐
- Unmetered Supply ☐
- Builders Supply Pole (BSP) ☐
- Builders Supply in the Permanent Position ☐

Private Cables on Public Land Y ☐ N ☐
Is EPV required? Y ☐ N ☐
Is Traffic Control req? Y ☐ N ☐

Connection type

- New ☐
- Alteration ☐
- Private Overhead ☐
- Embedded Network ☐
- Solar Panel kW
- Inverter kW
- Alternative supply

Supply Required

Overhead ☐ Length of Overhead Cable Approximate meters
Underground ☐
Pole to pit ☐ Has pit been installed? Y ☐ N ☐ O/H to U/G Conversion ☐
URD ☐ (if pit has not been installed please contact the Distribution Company)
Substation ☐ NEW MAINS: NO. PHASES 1 ☐ 2 ☐ 3 ☐ SIZE mm
MAX DEMAND Installation Existing ☐ New ☐ Amps per phase
MAX DEMAND of TOTAL SITE Amps per phase
Is SCCD Installed Y ☐ N ☐ Amps

Number of premises

Single premise ☐
Multiple premises ☐
Number of units

Metering requirements

Meter Phases: 1 ☐ 2 ☐ 3 ☐
Hot Water ☐ Floor Heating ☐
CT metering ☐
Other (specify)

Truck appointment:

Do you require a truck appointment: Y ☐ N ☐

Appointments are not necessarily supplied for all requests, unless you are required to complete work in conjunction with the Distribution Company.

Note: CES needs to be supplied at time of appointment

LEI Name

Acceptance of charges for the truck appt:
Retailer ☐ Field Works Order ☐ REC ☐

Termination:

Group Metering ☐ Pillar ☐
Substation ☐ FOLCB ☐ Pit ☐

Embedded Network

Parent ☐ Child ☐
Additional Notes

Access:

To meter position & switchboard ☐ VPI Lock ☐ Access Notes:

THE WORK WILL BE SAFE TO CONNECT ON: DATE: / / OR at Completion of Truck Appointment ☐
REGISTERED ELECTRICAL CONTRACTOR REC No:
REGISTERED ADDRESS PHONE No:
MOBILE No:
RESPONSIBLE PERSON: (Please Print) EMAIL:
SIGNATURE: DATE: / /

The Distribution Companies listed below comply with the Australian Privacy Principles applied under the Privacy Act 1988 and any other applicable laws that protect your privacy. Please refer to the relevant Distribution Companies website for more information on their Privacy Policies.

AusNet Services – 1300 360 795 Citipower Pty – 1300 132 894 Jemena – 1300 131 871 Powercor Australia Ltd – 1300 360 410 United Energy – 1300 131 689